



# Office of the City Clerk

## Weekly Report - for Week Ending February 28, 2014

### OFFICE OF THE CITY CLERK - PROJECTS and STATUS

#### Neighborhood Council Elections - Candidate Filing continues:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	251	233	0	17W/1D	Dec 23	Jan 22	Mar 8
Region 2	126	111	0	12W/3D	Dec 16	Jan 15	Mar 1
Region 3	210	184	0	17W/9D	Dec 31	Jan 30	Mar 16
Region 4	178	154	0	23W/1D	Jan 4	Feb 3	Mar 20
Region 5	202	187	0	8W/7D	Jan 14	Feb 13	Mar 30
Region 6	195	166	23	6W/0D	Jan 18	Feb 18	Apr 3
Region 7	85	68	17	0W/0D	Jan 27	Feb 26	Apr 12
Region 8	13	9	4	0W/0D	Feb 10	Mar 12	Apr 26
Region 9	4	1	3	0W/0D	Feb 17	Mar 19	May 3
Region 10	1	0	1	0W/0D	Feb 24	Mar 26	May 10
Region 11					Mar 4	Apr 3	May 18
Region 12	2	1	1	0W/0D	Feb 17	Mar 19	May 6

#### TOP ISSUES

- *1 Candidate filed a petition for LAUSD Board Seat 1 Special Election.*
- *Neighborhood Council Candidate Filing continues.*
- *Council Chambers and Committee Room intermittent webcast problems continue.*

**City Elections** - The Candidate Filing for the Los Angeles Unified School District (LAUSD), Board District 1 Special Election was February 18. A total of 13 candidates filed a Declaration of Intention to be a Candidate. To date, 11 have picked up their petitions to begin circulation.

**City Elections** - February 21 was the petition filing deadline for the Los Angeles City Employees' Retirement System (LACERS), Board of Administration Employee Member election. There are three qualified candidates. The election is scheduled for April 3, 2014.

**City Elections** - On February 24, the Division was notified of the upcoming election for an Active LACERS participant and an Active Fire and Police Pensions Participant to the Board of Deferred Compensation Administration. The election is scheduled for May 16, 2014.

**City Elections** - Staff attended a citywide Public Information Officers (PIO) meeting hosted by the Mayor's office this week. This was the first of a series of meetings aimed at coordinating public communications from the City of Los Angeles.

**City Elections** - Staff participated in the Los Angeles County Registrar's quarterly Voting Accessibility Committee meeting via conference call. Committee members were updated on the County's progress implementing the Secretary of State's Polling Place Accessibility Check List and update on the Voting Systems Assessment Project.

**City Elections** - On February 27, staff attended the first Election Reform Commission (ERC) meeting with the Council President's Office and the ERC. The meeting offered an opportunity for Department support staff to meet the commission and receive instruction as to Departmental roles and responsibilities.

**Neighborhood and Business Improvement Districts** - Staff and the City Attorney continued to review drafts of Management District Plans and Engineer's Reports required for the renewal of the following BIDs: Downtown Industrial District, Panorama City, Arts District CCLA, North Hollywood, Greater Leimert Park Village, Sherman Oaks Village, Studio City, Hollywood Media and the proposed Pacific Palisades.



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On February 25, 2014, the Council adopted the Annual Planning reports for the Figueroa Corridor, Larchmont Village and Historic Canoga Park property based Business Improvement Districts.

**Microfilm Conversion of Council Minutes** – A walk through and technical review of the first production run of 34 microfilm rolls converted by the vendor was completed and approved. The vendor will proceed with conversion of the first 25% of the 850 rolls. Systems staff will begin development of a web-based system to permit users to search the minutes. This will address two of the Mayor's metrics goals for City Clerk.

**Business and Neighborhood Improvement Districts** – Systems staff completed the modification to the ballot scanning system to take advantage of printed barcodes on the ballots. This improves the scanning accuracy and allows the use of a smaller, more portable, and more cost effective scanner.

**Customer Satisfaction Survey** – A kickoff meeting was conducted to develop plans for the use of Customer Satisfaction surveys in the Council and Public Services Division. The information gathered will be used to facilitate analysis of services provided. This has been added to the Mayor's metrics goals for City Clerk.

**Council and Committee Meeting Webcasting** – Stability problems continue with video webcast servers not starting automatically in Council Chambers. One of the webcast servers in Council Chambers had a hardware failure. ITA replaced the server. Broadcasting of committee audio rooms were interrupted on Monday as a result of City internet connectivity problems.

**Emergency Preparedness** – Personnel staff completed coordination of on-line Occupant Life Safety Training for all City Clerk employees assigned to City Hall. Staff coordinated with the Office of Public Safety in response to an unconfirmed report of a person with a weapon on the roof of City Hall East, and reported a suspicious package for which the building was partially evacuated.

### ISSUES

**Council and Committee Meeting Webcasting** – Stability problems continue with video webcast servers not starting automatically in Council Chambers. One of the webcast servers in Council Chambers had a hardware failure. ITA replaced the server. Broadcasting of committee audio rooms were interrupted on Monday as a result of City internet connectivity problems.

### UPCOMING . . . . .

**Neighborhood Council Elections** – Candidate Filing for Region 11, the twelfth of 12 regions, begins March 4, 2014.

**City Elections** – The last day for candidates to submit petitions for the LAUSD, Board District 1 Special Election is March 7, 2014.

**City Elections** – Ballots for the LACERS election will be mailed on March 19, 2014.

**Neighborhood Councils** – A meeting is scheduled with the Department of Neighborhood Empowerment (DONE) to discuss reporting needs and how to facilitate communication about Council actions and files to Neighborhood Councils and other interested parties.

**Elections Reform Commission** – The City Clerk will staff ongoing meetings of this commission with the goal of the commission focusing on voter turnout. Meetings are scheduled bi-weekly.